

## Brokerage Event at DRONETECH

### DRONETECH WORLD MEETING 2018

Toruń, 19<sup>th</sup>-20<sup>th</sup> Oct. 2018 Poland

### Registration Guide

#### Step 1

Registration on website:

<https://dronetech2018.b2match.io/>

In order to register your company on the DroneTech 2018 Brokerage Event (BE), you must go to the registration portal under the above link. In the top right hand corner of the page is the box "REGISTER NOW". After entering the form module, we complete the email address or continue with LinkedIn or Google login. By signing up, I agree to b2match's privacy policy.

At this stage you create an account by writing your: first name/last name/email and the password to use the newly created account. After that you have to click "Create b2match account".

Next you have to confirm the registration by opening a confirmation email so you can continue with the registration process as soon as your account has been activated by the organisers.

#### Step 2

Creating a business profile

Now you have to choose your type of participation: buyer/seller/other. After that you have to choose plan of your attendance at the BE.

Here you are selecting in which sessions you want to attend. First you decide on sessions on 19<sup>th</sup> October, then you select sessions on 20<sup>th</sup> October.

The event is co-funded by the Enterprise Europe Network under **COSME** – Programme for the Competitiveness of Enterprises and Small and Medium-sized Enterprises for the years 2014-2020 and from the state budget

After that you have to complete your business profile by completing information about your job positions, organisation information, location, areas of activity and choosing your local support office.

### **You've successfully signed up for the DRONETECH Brokerage Event!!!**

Your profile will be visible to other event participants as soon as the Event organizer has activated it.

When your profile will be activated by the organisers your profile will be visible to other registered participants. Now you can start to request meetings on the 24 Sep 2018.

#### Step 3

#### Complete the cooperation profile

To make our profile more credible in additions for searching business partners, you have to complete the cooperation profile. You can add product/service/project cooperation/investment opportunity/request you would like to offer during the Event.

A condition to take part in BE is completing the cooperation profile and matchmaking with attendees you want to meet at the event from 24<sup>th</sup> September to 16<sup>th</sup> October.

The Event is free of charge for all professional attendees. Working language is English.

You have to remember that choosing partners to meet in BE is accompanied by a principle: "first come, first served". That's why it's a good idea to browse business profiles earlier before matchmaking term.

In the top of the page you will find the box "Marketplace". Here you can browse other participants cooperation profiles.

A few days prior to the event, the exact time and place for your meeting will be scheduled. You will receive an email with your meetings schedule or you can always check it online or via the app.

After the BE in about a week you will receive an evaluation questionnaire of BE. Filling in the feedback will help us improving our services.

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